



# CTC Command Facilitator Certification Distance Learning Course

- The Chart the Course (CTC) Command Facilitator (CF) Distance Learning (DL) course qualifies CFs to teach peer-level CTC sessions at their commands.
  - Designed for those remote / deployed Navy units and others unable to attend in-person training conducted by CTC Master Mobile Training Teams (MMTT).
  - The module consists of video-based training which takes approximately 2.00 hrs to complete.
- The DL module is a Training Scenario hosted on the CTC milSuite site at:  
<https://www.milsuite.mil/book/groups/navy-ctc>.
- To complete the CF Certification Distance Learning course:
  1. Log into the CTC milSuite at the link above. (CAC card required.)
  2. Locate the Chart the Course (CTC) Command Facilitator Distance Learning module in the “Featured Content” block at right of the page.
  3. Follow the instructions to step through the Distance Learning module. There will be 2 videos and a couple of information screens. (Note: sufficient bandwidth to play streaming video is required.)
  4. Upon conclusion of the training, be sure to follow the important FINAL STEPS instructions on the last screen of the training to ensure your completion is properly credited in FLT MPS.

For questions, contact [ctc\\_tf@navy.mil](mailto:ctc_tf@navy.mil)